SECRET
Classification

Rec'd 64 4 tables

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100160018-1

REPORTS INVENTORY

CONTROL NO. SRB 033

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)
S-I-R REPORTS - OFFICE - SD

2. TYPE OF REPORT: ✓ STATISTICAL; NARRATIVE; MACHINE-NAME LISTING

3. FUNCTIONAL AREA: ✓ PERSONNEL; LOGISTICS; MEDICAL; TRAINING; SECURITY; FINANCE; ADMIN, GENERAL; OTHER (specify)

4. NO. OF COPIES PREPARED: 2

5. FREQUENCY (weekly, monthly, quarterly, etc.): MONTHLY

6. DISTRIBUTION (No. of components not number of copies): 2

7. FORMAT (memorandum, form computer print-out, etc): FORM

8. ADP PROCESSING: YES; ✓ NO; IF YES GIVE ADP PROCESSING NO.

9. DIRECTIVE AUTHORITY REQUIRING REPORT: HR

10. PREPARING COMPONENT (Include lowest level contributing information to report): OP/CO/SRB

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.): 113 A-C-I

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS 06-3	4,21		7,2		30,31		12		363,72

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR: 363.72

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

Used to inform CSPS of the number of Non-D Personnel in the Clandestine Service.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT
✓ RETAIN AS IS
CHANGE
DISCONTINUE
OTHER (explain)

ESTIMATED SAVINGS: MAN-HOURS: —; DOLLARS: —

15. DATE OF INVENTORY: 10-5-70

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

18. EXTENSION

25X1

25X1

STAT

FORM 142

SECRET
Classification

(22-36-43)

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100160018-1